

**OPD/or any other Kier Agents Application for Criminal History Record Review
Authority for Release of Information**

c/o RM Screening – Fax # 801-340-3419 – Email: rmscreen@gmail.com

PLEASE PRINT CLEARLY!

PROPERTY NAME: _____

I, _____, do hereby authorize a review of an full disclosure of all criminal records or any part thereof, concerning myself, by and to any duly authorized agent of Kier Property Management, whether said records are of public, private or confidential nature.

The intent of the authorization is to give up my consent for full and complete disclosure of records of arrest, trial and/or convictions for alleged or actual violations of law, including criminal records.

I reiterate and emphasize that the intent of the authorization is to provide full and free access to the background and history of my personal life for the specific purpose of pursuing a background investigation which may provide pertinent date for Kier Property Management for determining my suitability for housing/employment.

I agree to indemnify and hold harmless Kier Property Management and Ogden City, it's elected officials, officers, employees, agents and volunteers from and against all claims, damages, losses, and expenses, including reasonable attorney's fees arising out of or by reason of complying with this request.

A photocopy of this release will be valid as an original hereof, even though said photocopy does not contain an original writing of my signature. I understand my rights under Title 5, United States Code, Section 552a, the Privacy Act of 1974 with regard to access and disclosure of records and waive those rights.

MUST BE SIGNED IN THE PRESENCE OF A KIER PROPERTY MANAGEMENT REPRESENTATIVE

Please provide the following information:

First: _____ **Middle:** _____ **Last:** _____

To aid in a complete background check, please list all other names used (maiden, aka, etc.)

Date of Birth: _____ **Social Security #:** _____

Current Address (Street) _____ **(City)** _____ **(County)** _____ **(State)** _____

Please give the addresses of your last two (2) residences

Previous Address (Street) _____ **(City)** _____ **(County)** _____ **(State)** _____

Previous Address (Street) _____ **(City)** _____ **(County)** _____ **(State)** _____

I HEREBY MAKE APPLICATION TO REVIEW MY UTAH AND NATIONAL COMPUTERIZED CRIMINAL HISTORY RECORD:

Applicant Signature

Date

"Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper use of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the **Social Security Act at 208 (a) (6), (7) and (*). Violation of these provisions are cited as violations of 42 U.S.C. 408 (a) (6), (7) and (8).**"

FOR OFFICE USE ONLY

(MUST PROVIDE A CURRENT PICTURE I.D.)

I.D. NUMBER: _____

EXPIRATION DATE: _____

I.D. VERIFIED BY: _____

TYPE OF I.D. VERIFIED: _____

Circle One: APPROVED NOT APPROVED SENT TO KIER COURT DOCUMENTS ATTACHED
LOCAL CHECK ONLY NATIONAL CHECK ONLY CREDIT ONLY COMPLETE SCREENING PKG.



WESTERN REPORTING CORPORATION CONSENT FORM

(Fax: 801-308-0015 or 800-351-4558)

ONLY ONE (1) APPLICANT PER CONSENT FORM

PLEASE PRINT CLEARLY!

PROPERTY NAME: _____

I, _____, authorize Western Reporting Corporation or any agents of Western Reporting Corporation to complete a background screening which requires verification of information including but not limited to my credit history, employment history, present and previous landlords, local criminal record and/or full criminal record. I understand that the information I provide will be disclosed to the company that I have applied to for _____ Employment and/or _____ Housing. I release Western Reporting Corporation, their agent and Kier Property Management and Real Estate LLC of any and all liability resulting from this background investigation for my _____ Employment and/or _____ Housing. I further agree that a photocopy of this consent form may be accepted with the same authority as the original.

Western Reporting Corporation obtains credit files from Equifax, Trans Union & TRW (Experian) Credit Bureau Services. We do not maintain any information on individuals. All disputes will need to be conducted through the above listed bureau at: (800) 888-4213. This investigative inquiry fully complies with the Privacy Act of 1974 and other laws protecting the rights of the person we are investigating

Please provide the following information:

First: _____ Middle: _____ Last: _____

To aid in a complete background check, please list all other names used (maiden, aka, etc.)

Date of Birth: _____ Social Security #: _____

Current Address (Street) _____ (City) _____ (County) _____ (State) _____

Please give the addresses of your last two (2) residences

Previous Address (Street) _____ (City) _____ (County) _____ (State) _____

Previous Address (Street) _____ (City) _____ (County) _____ (State) _____

Applicant Signature _____

Date _____

“Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper use of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the **Social Security Act at 208 (a) (6), (7) and (*). Violation of these provisions are cited as violations of 42 U.S.C. 408 (a) (6), (7) and (8).**

FOR OFFICE USE ONLY

(MUST PROVIDE A CURRENT PICTURE I.D.)

I.D. NUMBER: _____ EXPIRATION DATE: _____

I.D. VERIFIED BY: _____ TYPE OF I.D. VERIFIED: _____

Circle One: APPROVED
LOCAL CHECK ONLY

NOT APPROVED
NATIONAL CHECK ONLY

SENT TO KIER
CREDIT ONLY

COURT DOCUMENTS ATTACHED
COMPLETE SCREENING PKG.





Our Business is You

NONDISCRIMINATION POLICY

Kier Property Management and Real Estate LLC, operates in accordance with the Fair Housing Laws and Section 504 of the Rehabilitation Act of 1973 and other relevant civil rights laws and statutes. We do not discriminate against any person in the terms, conditions or privileges of employment, sale or rental of a dwelling or in the provisions of services of facilities in connection therewith, because of race, color, religion, sex, disability, familial status, national origin, or source of income. It is our intention that our policies and practices will be discrimination-free, and carried out in strict accordance with federal, state, and local fair housing laws and regulations.

Should any person feel they have been discriminated against, denied housing or employment unjustly under Section 504 of the Rehabilitation Act of 1973, Fair Housing Amendment Act or Americans with Disabilities Act, please contact:

**MS. ANNETTE PETERSON
SECTION 504 COORDINATOR
Kier Property Management and Real Estate LLC
3710 QUINCY AVENUE
OGDEN, UTAH 84403
(801) 621-3390, Fax (801) 621-8680
TTY (800) 346-4128 (Utah Relay Service)
Email: 504coordinator@kiermanagement.com**